

HLRA Committee meeting 17/07/2017

Andrea Westall, Grace Livingstone, Rachel Russell, Tony Tyreman, Sally Davis, Kim Sutherland, Danny Galivan, Shannon Francis, Judith Walker.

Apologies: Jo McCarthy; Alison David; Josh Cedar; Deborah Froome, Dermot Alexander.

Hugh Boatswain	Hugh (TRA rep from Camden) arrived early to talk about what Camden can do to support Tenant and Residents Associations and give examples of what other TRAs are doing. There are a range of grants we can access. He can send out a survey to residents for us. Examples of activities: summer play scheme; employment skills eg digital; trips for elderly; fit for life; cooking low cost nutritious meals; pen friends for kids internationally eg on kite flying; community festivals.	
Bank Account	Signatories : Danny Shannon Grace Judith	
New email	Easier email has been set up. Andrea to circulate Set up a holding email/acknowledgement Discussed sharing responsibility for email account (eg 1 month each – no firm decision made yet)	Andrea
Heating/hot water	Grainne hasn't yet had a response	
Request raised to re-site bins	Holly Lodge Mansions – end block on North side can bins be moved further away from blocks or at least blocked in. Residents are bothered by the smell and flies – these are directly by windows. Tony writing to Sian Berry, Oliver Lewis, Sally Gimson Sharon Calvey – Head of Estate services (responsible for caretakers/cleaning etc) Deborah Byrne – Recycling Officer/manager	
Fire Safety	Discussion on points arising from Paul Leavey's response to our fire safety concerns letter. Locking fire doors and removing bridges. We must see the 'balance of harm' risk assessment regarding this decision.	

	<p>Request timings for <u>all</u> proposed works listed in response</p> <p>Savills have already started to write to tenants to carry out inspections/electrical testing – what is the cost of this? Why waste taxpayer’s money when the contractors that carried out the work have this information?</p> <p>Grace to compose a reply to Paul Leavey with above points</p> <p>Fire Safety Check list – should we have one in blocks/ on website. Andrea to draft a fire safety check list for discussion.</p> <p>Fire hydrant – This wasn’t working at street party. Camden unaware of this. Grace followed up and Thames Water have fixed it. Good job Grace!! Who is responsible for checking and maintenance? Grace to write to Estate Committee to clarify. (Peter Wesley)</p> <p>Schedule Estate meeting for September – open meeting. Get Kentish Town Fire crew to come and talk about fire safety/ role of fire wardens. Fire wardens – identify the most vulnerable people.</p>	
<p>Contacts at Camden:</p>	<p>Lavinia Mayers – Estate Manager for years is leaving and unfortunately won’t be replaced) Nigel Murrel is her Line Manger</p> <p>Sharon Calvey – Head of Estate services (responsible for caretakers/cleaning etc)</p> <p>Deborah Byrne – Recycling Officer/manager</p>	
<p>Gardening</p>	<p>Jasmine ?– permanent on-site gardener Contractors?</p> <p>Pond and statue – can we get funding to restore? Historic funding?</p>	

	<p>Deb and Sally have a list of things to be done. 4 hour walk about.</p> <p>Also walked around estate with Tree surgeons. Taking out self-seeding saplings – save trees where possible</p> <p>New block garden to be reinstated (south side of Makepeace) - £15,000 is available to restore gardens.</p> <p>Involve kids – estate gardening projects. North side behind Oakeshott (once per year cut and then left quite wild)</p> <p>Should be decided mainly by the tenants in these blocks what happens with this space. Should be led by someone from these blocks. Hugh can send out a survey for free to gather opinions</p> <p>Bee hives on the Estate</p> <p>Victoria Whaley – runs contracts for Estate gardening (oversees Holly Lodge)</p> <p>Estate – responsible for top garden and verges Contractors – responsible flats and gardens</p> <p>Dead bees on east side of Hillway lower down the hill – is it a plant? Laurel bush? Fertiliser? What’s killing them in such numbers?</p>	
MET Parking	<p>Write to MET- they are ticketing residents cars – from TRA</p> <p>On website – who to contact to get wrongly issued tickets cancelled.</p>	
Website	<p>Josh, Andrea, Rachel and Shannon Brainstormed and set up website (Let’s hear it for Andrea!!)</p> <p>£30 for year – Andrea to be reimbursed from funds.</p> <p>Domain name MyHLRA.org</p> <p>Committee discussed content and additions:</p>	

	<p>Committee members have all agreed to provide content for a section or sub- section of the website. Andrea has circulated this list.</p> <p>Email content to Andrea and website team in 3 weeks (by mid August) if we can. It would be good to have it up, running and vibrant by September meeting.</p> <p>Rachel to investigate SSL</p>	
	<p>No meeting in August</p> <p>Next meeting Mon September 18th 7pm</p> <p>Have a lovely summer x</p>	