

Holly Lodge Residents Association

Minutes of meeting 26 June 2017

Apologies: Grainne Ennis (Hot water), Deb Frome (Garden rep)

Meeting attended by: Grace Livingstone, Kim Sutherland, Andrea Westall, Tony Tyreman, Alan Matthews, Sally Davis, Danny Galivan, Pamela Chandler, Alison David, Josh Cedar, Shannon Francis, Jo McCartney and Rachel Russell

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| Meetings | <p>Agreed to meet on the third Monday of each month at 7pm in the Community Centre (Community Hall)</p> <p>Next meeting 17th July (no meeting scheduled for August or December)</p> <p style="text-align: center;"><u>2017/18 schedule of meetings</u></p> <p style="text-align: center;">18th September 16th October 20th November 15th January 2018 19th February 19th March 16th April 21st May 18th June 16th July</p> <p>(I've checked these dates against the academic calendar for Brookfield and they don't fall in the holidays – not sure about other schools. . . please check and let me know)</p> | Grace to block book meetings |
| Committee | <p>Committee positions were agreed, some roles are shared between two or three committee members to share the workload and ensure that all meetings have full representation of roles.</p> <p>Co-Chair Shannon Francis Andrea Westall</p> <p>Vice Chair Rachel Russell</p> <p>Co-secretary Kim Sutherland Alison David</p> <p>Treasurer Danny Galivan</p> <p>DMC reps Grace Livingstone Jo McCartney Josh Cedar Tony Tyreman</p> | |
| Fire Safety | <p>Committee compiled a list of questions/concerns regarding fire safety in the Blocks.</p> <p>Grace will be composing a letter to send to Head of Camden Council, Head of Housing and copied to Councilors</p> <p>Letter will be circulated to committee</p> | Grace |

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| Banking | There will be a change in signatories for the HLRA Bank Account. New signatories will be: Grace Livingstone Danny Gavalin Alan Matthews | |
| Website | <p>Grainne has set up a wordpress website. We need to see if Camden can host this (they host other TRA's websites we think) There is also training available in digital process/software/wordpress etc. (Training page on Camden's website) Details to follow</p> <p>Website team: Andrea, Rachel, Josh and Shannon.</p> <p>Shannon planning to set up a meeting with Camden to discuss website hosting and any help/funding/training that we might tap into. Discussion about content. "User Manual" a list of useful numbers/contacts/caretakers etc. To go on website (Jo offered to compile this) Also to have a laminated "who's who" card on noticeboards in each block with useful contact numbers. We decided that a forum may not be a good idea for the website at this point. Research other TRA's websites – what to include, content, design, good practice etc. Andrea to circulate website addresses</p> | <p>Shannon</p> <p>Jo</p> <p>Andrea</p> |
| Training | There is also training available through Camden for members and roles such as bookkeeping, accounting etc Details will be sent by Camden when HLRA is registered | |
| email | hollylodgera@gmail.com | |
| Youth TRA | Plans to form a youth TRA for the Estate in future. Younger, funkier – to give the youth a voice, get them involved. This could be a pilot Youth TRA for the Borough | |